

# Roofley Property Group Application Form

**All persons applying for residency to be informed of the following:**

1. Completion of this form does not guarantee residency.
2. If faxing or emailing copies of ID with the application form, the ID originals must be sighted prior to commencement of agreement.
3. Processing of this application will take approximately two working days from the time of submission.
4. This park is a member of the Tenant Information Council of Australia (TICA) and all information will be processed through this database.

	Applicant 1	Applicant 2
<b>Family Name</b>		
<b>First Name</b>		
<b>Date of Birth</b>		
<b>Address</b>		
<b>Phone Number</b>		
<b>Current Agent / Landlord</b>		
<b>Agent / Landlord Phone No.</b>		
<b>Centrelink Pension/Allowance (Y/N)</b>		
<b>Workplace: Name</b>		
<b>Workplace: Address &amp; Phone No.</b>		
<b>Children: Name &amp; Date of Birth</b>		

**Points Identification System**

All Applicants are required to provide a copy of documentation from each of the three Groups listed below;

Group A	Group B	Group C
<input type="checkbox"/> <b>Driver's Licence</b>	<input type="checkbox"/> <b>Medicare Card</b>	<input type="checkbox"/> <b>Centrelink Income Statement</b>
<input type="checkbox"/> <b>Passport</b>	<input type="checkbox"/> <b>Pension Card</b>	<input type="checkbox"/> <b>Current Work Payslips</b>
<input type="checkbox"/> <b>18+ Card</b>	<input type="checkbox"/> <b>ATM / Credit Card</b>	<input type="checkbox"/> <b>Current Rent Receipts/Statement</b>
	<input type="checkbox"/> <b>Birth Certificate</b>	

I/we also acknowledge and accept that:

- The initial commitment will be: **RENT** (2 weeks) + **BOND** (3 weeks rent – to be held with RTA);
- The RTA Moveable Dwelling Tenancy Agreement will be signed by all occupying adult persons;
- The Park Rules will need to be signed by all Applicants;
- Photocopied identification will be filed with the submitted Application Form;
- Moreton Bay Regional Council limits the keeping of pets within the property;
- The PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS attached to this document will be signed;
- The information provided is truthful and correct.

	<b>Applicant 1</b>		<b>Applicant 2</b>
<b>Name</b>	.....	<b>Name</b>	.....
<b>Signature</b>	.....	<b>Signature</b>	.....
<b>Date</b>	...../...../.....	<b>Date</b>	...../...../.....

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## PRIVACY ACT ACKNOWLEDGEMENT FOR TENANTS

In accordance with Privacy Principle 1.3 of the Privacy Act 1988 we require you to read and sign this acknowledgement. In order to process a tenancy application a tenancy applicant is required under the National Privacy Principles of Privacy Act to be made aware that an organisation may access a database. In addition a tenancy applicant is entitled to know what will happen to their information when it is passed on to an agent.

In accordance with the National Privacy Principles the database member discloses that in addition to the information being supplied to a database company other organisations may receive information from time to time. Other organisations may include debt collection agencies, insurance companies, government departments and other landlords or agents.

I/we the said applicant/s declare that I/we give my/our permission to the agent to collect my/our information and pass such information to be provided to any other tenancy database for the Assessment of my/our tenancy application. I/we further give consent to the member of the Database Company to contact any of my/our referees provided by me/our tenancy application.

I/we agree and understand that once tenancy application has been lodged with a member of a Tenancy database and an inquiry made with a tenancy database my/our information may be recorded as making an enquiry.

I/we agree that in the event of a default occurring under a tenancy agreement. I/we give my/our permission to the member of a tenancy database to register any of my details of such breach with a tenancy database. I/we further agree and understand that the removal of such information from a database company is subject to the conditions of the Database Company.

I/we understand TICA Default Tenancy Control Pty Ltd is a Database company that allows its members access to information accumulated from members about tenants who have breached their tenancy agreements.

I/we agree and understand that should I/we fail to provide the database member with the information and acknowledgements required, the database member may elect not to proceed with my/our tenancy application. I/we agree and understand that a listing with TICA Default Tenancy Control Pty Ltd could have an adverse effect on my/our ability to obtain future rental accommodation.

I/we acknowledge and understand that the TICA Default Tenancy Control Pty Ltd can be contacted on 190 222 0346. I/we agree that the calls to TICA Default Tenancy Control Pty Ltd are charged at \$5.45 per minute inclusive of GST.

<b>Applicant 1</b>		<b>Applicant 2</b>	
<b>Name</b>	.....	<b>Name</b>	.....
<b>Signature</b>	.....	<b>Signature</b>	.....
<b>Date</b>	...../...../.....	<b>Date</b>	...../...../.....